Organization of work

Note by the Administrator of the United Nations Development Programme

1. The eighteenth session of the High-level Committee will follow the format and working methods introduced at the eleventh session of the Committee, held in May 1999, which include the following:

   (a) A half-day organizational meeting to be held not later than three weeks before the biennial session of the Committee. The organizational meeting will elect the Bureau of the Committee and adopt the provisional agenda and programme of work;

   (b) The general debate on items 2, 3 and 4 of the provisional agenda of the eighteenth session of the Committee (SSC/18/L.2) will be limited to three plenary meetings and will conclude at the end of the morning meeting of the second day of the session. The arrangements for the general debate will be as follows:

      (i) A list of speakers will be opened at the United Nations Office for South-South Cooperation (fax: 212 906 6352; tel.: 212 906 5325; e-mail: southsouth@undp.org) on Wednesday, 30 April 2014, and closed at 6 p.m. on Monday, 19 May 2014;

      (ii) In accordance with the working methods of the Committee, statements in the general debate will be limited to 8 minutes for representatives of Member States and 6 minutes for other participants;

      (iii) To save time, several States or groups of States sharing common positions may wish to consider presenting joint statements. Delegations wishing to have statements circulated to all participants are requested to send electronic copies of their statements to the paper-smart secretariat (e-mail: papersmart@un.org) at least two hours prior to their speaking slot. Delegates are requested to include “Eighteenth session of the High-level Committee” in the subject line of the e-mail. The secretariat requests delegations to provide 15 hard copies of official statements for interpretation and other services;
(c) To make the debate interactive, the President may request the Director to respond, from time to time, as appropriate, to observations and suggestions made by delegations during the debate and will subsequently invite comments from the floor, either on the Director’s response or on the issues raised in the statements of respective delegations;

(d) An additional feature of the Committee’s deliberations is a thematic discussion, including presentations by various experts on the selected theme. This format is designed to stimulate interactive discussions among delegations and between delegations and the secretariat. The theme for the eighteenth session of the Committee is “The contribution of South-South and triangular cooperation to the implementation of the post-2015 development agenda”. The recommendations emanating from the thematic discussion will also be incorporated into the report of the Committee and, as appropriate, reflected in its decisions;

(e) The biennial session will be scheduled prior to the annual session of the Executive Board of the United Nations Development Programme, the United Nations Population Fund and the United Nations Office for Project Services for a duration of four days. In conformity with the arrangements set out above, the general debate will be conducted in plenary meetings on 19 and 20 May 2014;

(f) In accordance with the views and suggestions expressed during the debate, the Working Group will meet on 21 May 2014 to deliberate over any draft decisions and recommendations of the Committee.

Draft programme of work

2. The annex to the present note contains a draft programme of work for the session. All meetings will be scheduled from 10 a.m. to 1 p.m. and from 3 p.m. to 6 p.m. In view of the limited time and services at the Committee’s disposal, it is important that all meetings start promptly at the scheduled time. In an effort to make the best use of all services and in line with the practice of the General Assembly and other bodies, it is also suggested that, for the current session, the Committee waive the stipulation in rule 16 of its rules of procedure (TCDC/2/Rev.1) that the President may declare a meeting open and permit the debate to proceed when representatives of at least one third of the States participating are present.

3. Rule 10 of the Committee’s rules of procedure stipulates that its officers are the President, three Vice-Presidents and a Rapporteur. The Working Group may wish to follow the practice of previous sessions whereby the Vice-President presiding over the Working Group would serve as both Chair and Rapporteur. Based on previous practice, and taking into account General Assembly decision 33/417 on the organization of the work of United Nations bodies, it is urged that the regional groups start consultations on the nomination of candidates to fill those elective posts well in advance of the organizational meeting, with a view to agreeing on a slate of candidates equal to the number of positions to be filled, thus allowing all officers of the Committee to be elected by acclamation at that meeting and dispensing with the requirement for secret balloting.
## Annex

### Draft programme of work

#### A. Plenary meetings

<table>
<thead>
<tr>
<th>Monday 19 May 2014</th>
<th>Tuesday 20 May 2014</th>
<th>Wednesday 21 May 2014</th>
<th>Thursday 22 May 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.m.</td>
<td>a.m.</td>
<td>a.m.</td>
<td>a.m.</td>
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<tr>
<td>Opening of the session (item 1)</td>
<td>Items 2, 3 and 4 (continued)</td>
<td>Thematic discussion on the contribution of South-South and triangular cooperation to the implementation of the post-2015 development agenda (item 5)</td>
<td>Adoption of the report of the Working Group (item 6)</td>
</tr>
<tr>
<td>General debate and review of progress made in implementing the Buenos Aires Plan of Action, the new directions strategy for South-South cooperation and the Nairobi outcome document of the High-level United Nations Conference on South-South Cooperation, taking into account the complementary role of South-South cooperation in the implementation of relevant major United Nations Item 2, 3 and 4 (continued)</td>
<td>-</td>
<td>-</td>
<td>Approval of the provisional agenda for the nineteenth session of the Committee (item 7)</td>
</tr>
</tbody>
</table>

- Other matters (item 8)  
  Adoption of the report of the Committee on its eighteenth session (item 9)
conferences in
the social,
economic and
related fields
(SSC/18/1)
(item 2)

Follow-up to
actions arising
from previous
sessions of the
High-level
Committee on
South-South
Cooperation,
notably at its
seventeenth
session, in 2012,
including actions
arising out of the
consideration of
the report of the
Joint Inspection
Unit on South-
South and
triangular
coordination in
the United
Nations system
and the related
note by the
Secretary-
General, as well
as further
consideration of
the framework
of operational
guidelines on United Nations support to South-South and triangular cooperation, as noted by the High-level Committee at its seventeenth session (SSC/17/IM/L.2, SSC/17/3 and SSC/18/2) (item 3)

Consideration of the comprehensive report of the Secretary-General on the progress made in implementing High-level Committee decision 17/1, including measures taken by the United Nations system in support of South-South cooperation (SSC/18/3) (item 4)
### B. Working Group

<table>
<thead>
<tr>
<th>Time</th>
<th>Wednesday 21 May 2014</th>
<th>Thursday 22 May 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.m.</td>
<td>Election of the Rapporteur</td>
<td>Items 2, 3 and 4 (continued)</td>
</tr>
<tr>
<td>p.m.</td>
<td>Organization of work</td>
<td>Draft decision(s)</td>
</tr>
<tr>
<td></td>
<td>Review of progress made in implementing the Buenos Aires Plan of Action, the new directions strategy for South-South cooperation and the Nairobi outcome document of the United Nations Conference on South-South Cooperation, taking into account the complementary role of South-South cooperation in the implementation of relevant major United Nations conferences in the social, economic and related fields (item 2)</td>
<td>Items 2, 3 and 4 (concluded)</td>
</tr>
<tr>
<td></td>
<td>Follow-up to actions arising from previous sessions of the High-level Committee on South-South Cooperation, notably at its seventeenth session, in 2012, including actions arising out of the consideration of the report of the Joint Inspection Unit on South-South and triangular cooperation in the United Nations system and the related note by the Secretary-General, as well as further consideration of the framework of operational guidelines on United Nations support to South-South and triangular cooperation, as noted by the High-level</td>
<td>Approval of all draft decisions</td>
</tr>
</tbody>
</table>

Plenary meeting
Committee at its seventeenth session (item 3)

Consideration of the comprehensive report of the Secretary-General on the progress made in implementing High-level Committee decision 17/1, including measures taken by the United Nations system in support of South-South cooperation (item 4)

Draft decision(s)